

PAYMENT TO AVOID GARNISHMENT

To: _____
Name of Judgment Debtor

Street Address

City, State, Zip Code

To avoid the garnishment of personal earnings of which you have given me notice, I enclose \$ _____ to apply toward my indebtedness to you. The amount of this payment was computed as follows:

1. Total amount of indebtedness demanded: (1) \$ _____
2. Enter the amount of your personal earnings after deductions required by law, earned by you during the current pay period (that is, the pay period in which this demand is received by you): (2) \$ _____
3. (A) Enter your pay period (weekly, bi-weekly, semi-monthly, monthly): _____
(B) Enter the date when your present pay period ends: _____
4. Enter an amount equal to 25% of the amount on line (2): (4) \$ _____
5. (A) The current federal minimum hourly wage is _____ (to be filled in by the judgment creditor). You should use the above figure to complete this portion of the form.

If you are paid weekly, enter thirty times (x 30) the current federal minimum hourly wage on the line to the right; if paid bi-weekly, enter sixty times (x 60) the current federal minimum hourly wage; if paid semi-monthly, enter sixty-five times (x 65) the current federal minimum hourly wage; if paid monthly, enter one hundred thirty times (x 130) the current federal minimum hourly wage: (5)(A) \$ _____ x _____

- (B) Enter the amount by which the amount on line (2) exceeds the amount on line (5)(A): (5)(B) \$ _____
6. Enter the smallest of the amounts on line (1), (4), or 5(B). Send this amount to the judgment creditor along with this form after you have signed it. (6) \$ _____

I certify that the statements contained above are true to the best of my knowledge and belief.

Date

Defendant's/Judgment Debtor's Signature

Defendant's/Judgment Debtor's Name (Please Print)

Street Address

City, State, Zip Code

Phone Number Fax Number

Email Address

To verify that the amount shown on line (2) is a true statement of your earnings, you must either have your employer certify below that the amount shown on line (2) is a true statement of your earnings or you may submit copies of your pay stubs for the two pay periods immediately prior to your receiving this notice.

I certify that the amount shown on line (2) is a true statement of the judgment debtor's earnings.

Date

Employer or Agent Signature

Employer Name (Please Print)

I certify that I have attached copies of my pay stubs for the two pay periods immediately prior to my receiving this notice.

Date

Defendant's/Judgment Debtor's Signature

Defendant's/Judgment Debtor's Name (Please Print)